



# Club Training Session

## *Launch Preparations*

Lexi McCormick-Smith & Fran Nee

# Agenda



Launch Timeline Review



Launch Tasks



Pre-Migration Tasks



Takeaways



Cutover Tasks



Questions

# Launch Timeline Review

# Timeline Categories

## Pre-Migration

From today until current GHIN is turned off.

Clubs should do as much work to prepare for the launch as possible

## Cutover

GHIN data (association, club, golfer, score) is migrated into new platform.

Blackout Period  
No Score Posting

## Launch

GHIN products are launched for Clubs & Golfers.

Your association will notify you when score posting has resumed.

# Launch Timeline

## Pre-Migration

11/1



GHIN  
Product  
Training  
Begins

12/1



Continued  
training and  
data  
validation

12/15



Last USGA  
Revision

Clubs &  
Associations  
to run  
reports and  
capture /  
archive data

## Cutover

1/1



1/5



Launch WHS

GHP Database, Application  
and APIs to be taken offline

Score posting is not available.

All scores should be held.

## Launch

1/6



GHIN  
Product  
Launch

# Messaging Timeline

## Pre-Migration

Oct.



ghin.com

Nov.



GHP Golfer  
GHP Club  
eNewsletter

Dec.



Mobile App

## Cutover

1/1 - 1/2



Web Reports  
DOD

## Launch

1/6



GHP Golfer

# Pre-Migration

# Pre-Migration – GHP Tasks

- ✓ Messaging on current GHIN Products
- ✓ Identify Key Scheduled Reports
  - ✓ Download reports
- ✓ Roster Clean Up
- ✓ Duplicate email addresses
- ✓ Setup default courses to reduce workload for Kiosk setup



# GHP Club Messaging

The screenshot shows the GHIN HANDICAP PROGRAM Online website. At the top right, there is a "Login" link. The main heading is "GHIN HANDICAP PROGRAM Online". Below this, a red heading reads "GHIN Product Launch". The text below states: "We are preparing to launch a new suite of GHIN products in the new year. Check with your association for more details!". A "Club/Service Login" form is highlighted with a dashed border. The form includes fields for "Assn #" and "Club #", a "Club Number:" label, a "Password:" label, a checked checkbox for "Remember me next time.", and a "Log In" button.

GHIN HANDICAP PROGRAM Online [Login](#)

**GHIN Product Launch**

We are preparing to launch a new suite of GHIN products in the new year.  
Check with your association for more details!

**Club/Service Login**

Assn # Club #  
Club Number:    
Password:   
 Remember me next time.

# GHP Golfer – Kiosk Messaging

Hockeytown

USGA

COMING SOON

- Score Posting Kiosk
- GHIN Mobile App

JANUARY 2020

Contact your association for more information.

Press any key or move the mouse to continue.

WORLD HANDICAP SYSTEM  
USGA

NEW IN JANUARY 2020

- Score Posting Kiosk
- GHIN Mobile App

GHIN  
a USGA service

# GHIN.com Messaging

The screenshot shows the GHIN.com website interface. At the top left is the GHIN logo with the tagline 'a USGA service'. The navigation bar includes links for 'Handicap Lookup', 'Post Scores', 'E-mail Update', 'Solutions', 'Our Associations', and 'News'. Below the navigation bar, the main content area is titled 'GHIN: Golf Handicap and Information Network'. On the left, there is a 'Our Solutions' section with several links: 'GHIN Handicap Program™', 'Tournament Pairing Program®', 'GHP Online Club', 'eNewsletter', 'eGolfer', 'eClubhouse™', and 'GHIN Mobile App'. The main content area features a heading 'Are you ready for the Launch of the World Handicap System?' followed by text explaining the transition from eGolfer to the new system. Below this is a 'Login' form with fields for 'Username' (containing 'free') and 'Password', a 'Remember me' checkbox, and a 'Sign in' button. A 'Reports' section is also visible, showing a bar chart of 'My Reports' with a 'Print Version' button. At the bottom of the page, there is an advertisement placeholder.

# eNewsletter Messaging

## NEBRASKA GOLF ASSOCIATION

YOUR MOST RECENT USGA HANDICAP INDEX®

Launching January 2020!

WORLD HANDICAP SYSTEM

CLICK HERE

to find out how your Handicap Index may change.

### Important Dates

January 1 - Implementation of World Handicap System begins

---

Frances Nee

Member Club: Moggy Brook Golf Club  
GHIN Number: 9092969

USGA Handicap Index: 29.6

Effective Date: 11/15/2019

Score History					
UT	Date	Score	CR/Slope	Diff	Course Name
A	7/4/19	109	70.9/122	33.3	Shawnee Inn & Golf Resort Red
A	5/24/19	113	70.4/127	37.9	Stanton Ridge Golf & CC
A	5/11/19	96	68.7/115	26.8	Hollywood Beach Golf Club Hol
A	3/9/19	112	71.0/125	37.1	Rio Pinar Country Club Rio Pin
A	11/3/18	115	68.8/118	44.2	TPC Tampa Bay TPC Tampa Bay
A	9/22/18	112	72.7/132	33.6	Black Oak Golf Club

### NGA News

VIRGIL A. PARKER SPECIAL RECOGNITION AWARD

RICHARD YOUNGSCAP

Youngscap Receives Special Recognition Award

Richard Youngscap of Lincoln was awarded the Nebraska Golf Association's Virgil A. Parker Special Recognition Award at the organization's annual awards banquet at The Country Club of Lincoln on November 15. The award is given to an

### Nebraska Golfer - November Issue

Play Golf. Earn Rewards.

# What You Should be Doing in GHP

## Identify Key Scheduled Reports

- Review scheduled reports in GHIN Web Reports
- Take notes of the type of report, filters you have selected and who the reports are sent to
- All reports will need to be recreated in Admin Portal
- Save and/or print any desired reports with the December 15<sup>th</sup> revision

Welcome 98-0575 [Logout](#)  
**GHIN Web Reports**

Report Menu

Club Reports

- Address Labels
- Club Roster
- Course Handicap Table
- Handicap Index/CH
- Handicap History
- Handicap Index Range
- Handicap Labels
- Handicap Revision Scores
- Internet Scores Posted
- Local Number
- Low Handicap Index
- Most Improved Golfer
- Reduced Golfers
- Revision Golfers
- Rounds Posted
- Score Posting Sheets
- Scores Posted
- Shaft Labels
- Hole Scores Posted

Report Scheduling

- **My Scheduled Reports**
- My Report Log

Filters

User Name: <All> Report: <All>

Scheduled Reports for 98-0575

	Report	Schedule Days	Schedule Time
<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">View Details</a> <a href="#">Report Log</a>	Club Roster Report Roster	Revision Date: Association 98	5:47 AM

# What You Should be Doing in GHP

## Roster Clean Up – Duplicate Golfers

- Turn off all filters on the roster page
- Sort golfers alphabetically by last name
- Look for any potential duplicate golfers
- Validate any duplicates and forward the request to merge scoring records to your golf association – note which GHIN # to keep

### Club Roster

#### Golfer Lookup

Search by name must include Last Name and one of Association, GHIN#, First Name, or State. Use #s on wildcard in First/Last Name or Email.

GHIN Number: 
 Service: <All>
 Status: All
 Member Type:

Last Name: 
 First Name: 
 State: <All>
 H.I. Range:  to

Email: 
 eGolfer: Ignore eGolfer Status

#### Search Results

Active Golfers Returned: 95
 Inactive Golfers Returned: 1
 Total Golfers Returned: 96

Club No.	GHIN No.	Local	Name	H.I.	Status Date	Address	City	State	Active
98-0575-01	1710315	87	ALEXANDER, JOHN	9.9	11/21/2019	123 MAIN STREET	MELROSE	MA	Yes
98-0575-01	1625137	47	ANDERSON, DAN	5.6	11/21/2019	123 MAIN ST	NASSAU, BAHAMAS	*F	Yes
98-0575-01	1742477	82	BARRETT, MARTY	9.9	11/21/2019	123 MAIN STREET	FAR HILLS	NJ	Yes
98-0575-05	7315374	66	BAUER, T. ROB	NH	05/11/2018	2554 ARCOLA LANE	WASHINGTON	NJ	No
98-0575-05	9123456	35	BB, BB	22.7	09/28/2016				Yes
98-0575-01	0059321		BELTRAN, CARLOS	9.6M	11/21/2019				Yes
98-0575-01	1199432	5205	BERGERON, PAT	8.4	11/21/2019	77 LIBERTY CORNER ROAD	FAR HILLS	NJ	Yes
98-0575-01	3052473	101	BETRAN, CAR	NH	11/21/2019				Yes
98-0575-01	1633471	59	BORQUE, RAY	7.0	11/21/2019	123	SAN DIMAS	PA	Yes
98-0575-01	0602894	56	BRADY, TOM	NH	11/21/2019				Yes
98-0575-01	1461545	97	BRYANT, KRIS	11.5	11/21/2019	123 MAIN STREET	LIBERTY CORNER	NJ	Yes
98-0575-01	1625136	46	BYL SMA, DAN	11.9	11/21/2019				Yes
98-0575-01	1625150	58	CARDONA, MISSY	8.7	11/21/2019	123 MAIN STREET	MELROSE	MA	Yes
98-0575-01	4161985	105	DEWEESE, CHAD	NH	11/21/2019				Yes
98-0575-01	0000099	106	DEWEESE, CHAD	13.4	11/21/2019				Yes

# What You Should be Doing in GHP

## Roster Clean Up – Missing Data

- Turn off all filters on the roster page
- Sort golfers by address
- Look for any missing address data and update necessary fields (street address, city, state ZIP code)

### Club Roster

Golfer Lookup

Golfer Lookup

Search by name must include Last Name and Last of Association, GHIN#, First Name, State, Use of Association, and in First/Last Name or Email.

GHIN Number:  Service:  Status:  Member Type:

Last Name:  First Name:  State:  H.I. Range:  to

Email:  eGolfer:

---

Search Results

Active Golfers Returned:  Inactive Golfers Returned:  Total Golfers Returned:

Club No.	GHIN No.	Local	Name	H.I.	Status Date	Address	City	State	Active
98-0575-01	0208096	103	MARINI, JIM	6.1	11/21/2019				Yes
98-0575-05	1509899	77	TEST, TEST	6.0	09/28/2016				Yes
98-0575-01	0059321		BELTRAN, CARLOS	9.6M	11/21/2019				Yes
98-0575-05	9123456	35	BB, BB	22.7	09/28/2016				Yes
98-0575-01	1625139	48	SCOTT, GEORGE	15.0	11/21/2019				Yes
98-0575-01	1625102	39	MOOG, ANDY	15.0	11/21/2019				Yes
98-0575-01	6272727	73	MURRAY, GLENN	12.0	11/21/2019				Yes
98-0575-05	1294554	81	DRURY, CHRIS	+4.0	09/28/2016				Yes
98-0575-01	1625140	49	VRABEL, MIKE	15.0	11/21/2019				Yes
98-0575-01	0000006	107	NEE, FRANCES	NH	11/21/2019				Yes
98-0575-01	1353361	94	SMITH, BOB	NH	11/21/2019				Yes
98-0575-01	0000099	106	DEWEESE, CHAD	13.4	11/21/2019				Yes
98-0575-05	1658111	62	RICE, JAMES	6.0	09/28/2016				Yes

# What You Should be Doing in GHP

## Roster Clean Up – Duplicate Emails

- Go to GHIN Web Reports
- Select the Club Roster Report
- Set the status to any
- Select the filters GHIN #, Name, Email Address and Status
- Run report
- Identify where duplicate email addresses exist across different golfers.
- Update one of the profiles with a new, unique email address

Welcome 98-0575 [Logout](#)  
**GHIN Web Reports**  
[Schedule Report](#) [Run Report](#)

**Report Menu**

- Address Labels
- Club Roster**
- Course Handicap Table
- Handicap Index/GHI
- Handicap History
- Handicap Index Range
- Handicap Labels
- Handicap Revision Scores
- Internet Scores Posted
- Local Number
- Low Handicap Index
- Most Improved Golfer
- Reduced Golfers
- Revision Golfers
- Rounds Posted
- Score Posting Sheets
- Scores Posted
- Shaft Labels
- 9 Hole Scores Posted
- Report Scheduling**
- My Scheduled Reports
- My Report Log

**Club Roster Report**

**Report Filters**

Association: 98 Ghin Test Association  
 Club: 575  
 Service: <All>  
 Print Group: <None>

Status: Any  
 Address Type: Primary Address Only

**Report Output Columns**

Sort Column: Member Name  
 Name Format: Full Name

**Available Columns**

- Local Number
- Member Type
- Address
- Address Description
- Gender
- Handicap Index
- Date of Birth

**Display Columns**

- Email Address
- Name
- GHIN Number
- Status

### Hockeytown (98-0575)

#### Club Roster Report

<u>Email Address</u>	<u>Name</u>	<u>GHIN #</u>	<u>Status</u>
fnee@usga.org	Alexander, John	1710315	A
f@usga.org	Andersen, Dan	1695137	A
fnee@usga.org	Barrett, Marty	1742477	M
fnee@usga.org	Bauer, T Rob	7315374	D



# What You Should be Doing in GHP

## Roster Clean Up – Invalid Birth Dates

- Go to GHIN Web Reports
- Select the Club Roster Report
- Set the status to any
- Select the filters GHIN #, Name, Date of Birth, and Status
- Run report
- Identify where the birth date of a golfer may not make sense
- Update any junior golfers with appropriate birth date and membership type J (if needed)

Welcome 98-0575 [Logout](#)

### GHIN Web Reports

[Schedule Report](#) [Run Report](#)

**Report Menu**

- Club Reports
  - Address Labels
  - **Club Roster**
  - Course Handicap Table
  - Handicap History
  - Handicap Index Range
  - Handicap Labels
  - Handicap Revision Scores
  - Internet Scores Posted
  - Local Number
  - Low Handicap Index
  - Most Improved Golfer
  - Reduced Golfers
  - Revision Golfers
  - Rounds Posted
  - Score Posting Sheets
  - Scores Posted
  - Shaft Labels
  - 9 Hole Scores Posted
- Report Scheduling
  - My Scheduled Reports
  - My Report Log

### Club Roster Report

**Report Filters**

Association: 98 Ghin Test Association  
 Club: 575 漢字  
 Service: <All>  
 Print Group: List Names  
 Status: Any  
 Address Type: Primary Address Only

**Report Output Columns**

Sort Column: Member Name  
 Name Format: Full Name

Available Columns: Bag #, 2Nd Email, Extra Info, City, State, Zip, Email Address

Display Columns: GHIN Number, Name, Date of Birth, Status

### Hockeytown (98-0575)

#### Club Roster Report

<u>GHIN #</u>	<u>Name</u>	<u>DOB</u>	<u>Status</u>
1710315	Alexander, John	11/24/2019	A
1625137	Anderson, Dan	01/01/1900	A
1742477	Barrett, Marty	02/21/1962	M
7315374	Bauer, T Rob		D
9123456	BB, BB		M
0059321	Beltran, Carlos		A

# What You Should be Doing in GHP

## Set Home Course(s)

- Go to Club Settings
- Select Home Courses
- Review the list of Home Courses
- Add or remove any courses as needed

**Home Courses**  
[Service Maintenance](#)

**Club Information**

Club Number:  -   Club Name:

---

**Home Courses**

Club Name	Course Name	City	State	# Tees		
Bethpage State Park	Black	Farmingdale	NY	8	<a href="#">Tees</a>	<a href="#">Remove</a>
Bethpage State Park	Blue	Farmingdale	NY	10	<a href="#">Tees</a>	<a href="#">Remove</a>
Bethpage State Park	Green	Farmingdale	NY	10	<a href="#">Tees</a>	<a href="#">Remove</a>
Bethpage State Park	Red	Farmingdale	NY	10	<a href="#">Tees</a>	<a href="#">Remove</a>
Bethpage State Park	Yellow	Farmingdale	NY	9	<a href="#">Tees</a>	<a href="#">Remove</a>

Showing 1-5 of 5

Items per Page:  Previous  Next

# What Should You be Doing in December?

## Data

- Identify reports that will need to be re-created in the new platform.
  - Scheduled Reports
- Save / print out any critical December 15th reports
- Ensure GHP Client clubs make final transmission before cutover.
- Update Handicap Index in USGA TM prior to Dec 31st
- Turn off posting computers at the end of the day, December 31<sup>st</sup>

## Communication

- Communicate cutover window and impact to golfers
- Communicate key tasks and/or changes to golfers
- Work with vendors who integrate with your GHIN data (i.e., Tournament Expert, Club Essentials) to ensure all products work as expected at launch.

# Communication Between Club and AGA

## Considerations

- ✓ Clearly identify your club admin to the association – provide contact information
- ✓ Understand how your association will communicate key information to the club
- ✓ Understand how your club will access the new kiosk after launch
- ✓ Understand key transition dates
  - When to turn off score posting computer
  - Timeframe when scores cannot be posted
  - When to turn posting computer back on
- ✓ Request access to the Admin Portal from your association
- ✓ Know how to reach your association for support and questions

# Cutover

Jan 1<sup>st</sup>

GHP Database, Application and APIs to be taken offline at 12:01am EST

Jan. 2<sup>nd</sup> – Jan. 5<sup>th</sup>

- ✓ NO SCORE POSTING
  - ✓ Please hold all scores to post on Jan. 6<sup>th</sup>
  - ✓ All scores held during cutover are subject to rules of WHS
- ✓ Communicate timeline to golfers
- ✓ Can continue to use USGA TM
- ✓ Turn off score posting computer
- ✓ Direct members to your association website or [USGA.org/handicapping](https://www.usga.org/handicapping) for questions about WHS

# Launch

# What Should You do at Launch?

## Data

- Perform data validations in Admin Portal.

## Communication

- Golfers should be alerted of the following:
  - Score posting has resumed
  - Golfers should post scores held during migration
  - Download the updated Mobile App.

## Tasks

- Locate credential email and finish creating their login account
- Turn on posting computer and launch new kiosk URL



# What The USGA will do at Launch

Jan. 6<sup>th</sup>

USGA will notify all stakeholders (including golfers) that all products/systems are now available and score posting has resumed.

- Admin Portal & Reporting
- Golfer Products
  - Mobile App
  - Kiosk
  - GHIN.com
- Data Services


# Launch Prep Takeaways

# If You Do Nothing Else

Communicate Cutover period to Golfers



Read & take action on communications from your AGA



Turn off posting computers at the end of the day, December 31<sup>st</sup>



December 31<sup>st</sup> – Access Removed from all current GHIN Products

# Additional Club Trainings



**Admin Portal** will review golfer administration tasks including, score posting and Handicap Index management.



**Template Reports** will provide an overview/walk-through of the reports available in the new platform.



**Kiosk Setup & Overview** will show how to setup a Club Kiosk and provide a demonstration of the Kiosk features and functionality

# Questions & Feedback



Contact your AGA with questions